

Village of Chadwick
225 Main Street
Chadwick, IL 61014
Meeting Minutes of the Board of Trustees
January 8, 2018 at 6:30pm

The Village Board of Trustees met in regular session at 6:30 being called to order by Village President Kim Hinrichs.

The meeting was opened with Roll Call. Board members present Leif, Nelson, Newstrand, Welch and Williams.

Absent: Morgan

Pledge of allegiance was led by Hinrichs.

Minutes from the December 4, 2017 were reviewed. Newstrand motioned to approve the minutes as presented. Leif second. Roll call taken:

Ayes: Newstrand, Leif, Nelson and Williams

Nays: None

Minutes from the December 11, 2017 were reviewed. Hinrichs asked that the word "Special" be included in the heading of the minutes. Newstrand motioned to approve the minutes with addition. Williams second. Roll call taken:

Ayes: Newstrand, Williams, Leif and Nelson

Nays: None

Nelson asked to include, under Finance, passing of Appropriation Ordinance for Fiscal year May 2018 through April 2019 and Passing of the Tax Levy for Fiscal year May 2018 through April 2019. Nelson Motioned to approve the Agenda with additions. Leif second. Roll call taken:

Ayes: Nelson, Leif, Newstrand and Williams

Nays: None

Hinrichs asked the Board to have agenda items for the meetings turned into the Clerk by the Wednesday before the meetings.

Barb Welch was sworn in as a Village Trustee.

Diane Sarber stated that she did receive the information in regards to her FOIA request. She stated that over \$7,000.00 had been spent on Attorney fees in reference the the Schmitt lawsuit. Questions were brought up about the accuracy of the amount spent.

Bills were read for approval

Amanda Promenschenkel	\$550.00
Randy Craft	\$1,716.00
Darrin Flynn	\$33.00
John Looney	\$1,056.00
Eugene Woodley	\$264.00
Robert Kepler	\$1,179.50
Mark Hinrichs	\$1,646.25

Glow With Us	\$89.68
Mt Carroll Home Center	\$57.42
Jensen and Trivino	\$1,495.00
Frontier	\$208.79
Carroll County Review	\$574.63
Fairhaven Township	\$515.00
WIPFLI	\$7,675.00
RSB Computerworks	\$100.00
Cardmember Services	\$933.41
Mediacom	\$76.33
Il. Dept. of Inovative & Tech	\$44.27
Il Assoc. of Chief of Police	\$110.00
Eastland Fabrication	\$505.89
Mt Carroll Mirror Democrat	\$80.00
Jo Carroll Energy	\$617.45
Moring Disposal	\$2,711.70
Jo Carroll Energy	\$1,490.71
Test Inc.	\$926.09
Holland Automotive	\$152.50
Chadwick Oil and Ag	\$70488
Nicor	\$617.40

After review, Newstrand motioned to pay the bills with the exception of WIPFLI (Randy will call WIPFLI for more information) and including Carroll County Review for \$50.00 (Seasons Greetings ad). Nelson second. Roll call taken:

Ayes: Newstrand, Nelson, Leif, Welch and Williams

Nays: None

At 6:55pm Morgan entered the meeting.

Treasurer reports were reviewed.

Newstrand asked that Committee Chairs turn budgets in by committee meetings.

Newstrand motioned to ratify payment for overdraft protection. The cost is \$5.00 for each occurrence. Leif second. Roll call taken:

Ayes: Newstrand, Leif, Morgan, Nelson Welch and Williams

Nays: None

After review of water bills, it was stated that 21 had errors. Nelson and Promenschenkel will work together to correct.

Newstrand spoke with Test Inc. and the water loss issue will be A project that will be addressed this upcoming year.

Nelson motioned to ratify the purchase of hats for the Police and Maintenance employees. Leif second. Roll call taken:

Ayes: Nelson, Leif, Newstrand, Welch and Williams

Nays: Morgan

Nelson motioned to approve Appropriation Ordinance #566 for fiscal year May 1, 2018 though April 30, 2019. Newstrand Second. Roll call taken:

Ayes: Nelson, Newstrand, Leif, Morgan, Welch and Williams

Nays: None

Nelson motioned to approve the Tax Levy Ordinance #567 for fiscal year May 1, 2018 through April 30, 2019. Newstrand Second. Roll call taken:

Ayes: Nelson, Newstrand, Leif, Morgan, Welch and Williams

Nays: None

Nelson stated that Chief Craft received materials valued at \$196.00 for the Dare program and he requested additional funding in the amount of \$500.00 for the program. Nelson motioned to appropriate \$500.00 to come out of the Economic Development fund to help with the cost of the Dare program. Leif second. Roll call taken.

Ayes: Nelson, Leif, Morgan, Newstrand, Welch and Williams

Nays: None

Williams stated the outside light project at the Police Station has not been completed. Williams stated that a work order needs to be completed to see if the cabinets will fit in the police station and to have the stool repaired. Chief Craft needs to get together with maintenance to set up a time. The police budget has been turned in to Nelson.

Williams stated that Chief Craft went to Stephenson County to apply for the raffle license and was told they could not issue one. Chief Craft stated he will go through Carroll County. Chief Craft stated that Gahm Enterprises requested that the Village waive the fund managers bond requirement. Williams motioned for the Village of Chadwick to waive the managers bond requirement. After discussion Williams withdrew the motion.

Nelson motioned to approve a resolution for the Village of Chadwick to waive the managers bond requirement. Newstrand second. Roll call taken:

Ayes: Nelson, Newstrand, Leif, Morgan, Welch and Williams

Nays: None

Williams stated that he had called the ATF in regards to the gun that Scott Marth had given to Milledgeville. Williams stated that Chief Haag had registered the gun and once it was registered it was of no value. After discussion the Board consensuses was to drop the issue.

Chief Craft submitted a year end police report. After review the Board thanked Chief Craft for a job well done.

Williams stated he called the Illinois State Fire Marshall (Joe August). He stated if you take the square footage and divide by 100 if it is under 50, the door can swing in. If the Village wanted to draw a diagram with measurement and send it to them they would figure it out. The furniture and folding chairs would not count. It was stated that the back room should not be used because of the dangers.

Morgan stated that he had contacted Peerless to check into calibrating the water pumps at Hinrichs's request. Morgan has also been in contact with Test Inc.

Jensen stated that he would review Code Book updates before the next committee meetings.

Newstrand stated that employees have been doing a great job and he would be completing a job review with Kepler this week.

Newstrand asked Morgan the status of the pump repair at the ponds. Morgan stated that it is still in progress but waiting on the company. Newstrand asked about the water going into the manholes. Morgan said that we don't know what the issues are until the ground is removed from the top. After discussion Morgan left the meeting at 7:38.

Nelson asked about JCWIFI and the status of getting the computers set up. It was stated that we are still waiting for Jensen's review of the contract before signing. Nelson asked that once it is figured out that Promenschenkel coordinate getting things set up.

Promenschenkel will send out employee handbooks to SBM for printing.

A tax levy will need to be passed by June 2018 for the following year.

After review Jensen stated that there did not appear to have been a violation of the State Ethics Act. No checks should be issued without going through the warrant process. Jensen stated that he was not done with his review but would have it done by committee meetings. After discussion it was stated that Brergman started in 2015 and has received 2 \$5,000.00 checks for retirement. What is still in question is the vacation and personal time. Marth's sick and vacation time is also in question. He stated that Marth had been paid before he was appointed and that would have put him over his one year. Jensen stated it would be a small claims case. Hinrichs asked Jensen to check the hand book because there are different types of pay that could be paid out.

Williams motioned to pass the Sexual Harassment Policy Ordinance #568 on Sexual Harassment policy. Nelson second. Roll call taken:

Ayes: Williams, Nelson, Leif, Newstrand and Welch

Nays: None

Jensen stated that no contract was ever signed with MSA. Jensen stated that the Village may want to consider paying MSA for the value of services received. Jensen also stated that the contract had phases and that billings should have been sent out. After discussion it was decided that MSA be invited to come to the Board to see if an agreement could be made.

At 8:29 Newstrand motioned to go into executive session 5 ILCS 120/2 pending litigation.. Williams second. Roll call taken:

Ayes: Newstrand, Williams, Leif, Welch

Nays: None

Abstain: Nelson

At 9:20 the Board reconvened into regular session. Leif motioned to adjourn. Newstrand second.

Minutes respectfully submitted by Dawn Holland