

Village of Chadwick  
225 Main Street  
Chadwick, IL 61014  
**Meeting Minutes of the Board of Trustees**  
May 7, 2018 at 6:30pm

The Village Board of Trustees met in regular session at 6:30 being called to order by Village President Kim Hinrichs.

The meeting was opened with Roll Call. Board members present Leif, Morgan, Welch and Williams.

Pledge of allegiance was led by Hinrichs.

Minutes from the April 23, 2018 were reviewed. Leif motioned to approve the minutes as presented. Williams second. Roll call taken:

Ayes: Leif, Williams, Morgan and Welch

Nays: None

Williams asked that a donation of the old fire bell to the Fire Department and Leif asked to include update on old water meters and when they are being sold be added under old business. Welch motioned to approve the agenda with additions. Williams second. Roll call taken:

Ayes: Welch, Williams, Leif and Morgan

Nays: None

Hinrichs stated that she had received resignation notices from Newstrand and Nelson. Williams motioned to accept both resignations. Leif second. Roll call taken:

Ayes: Williams, Leif, Morgan and Welch.

Nays: None

Hinrichs asked to have Debbie Burns appointed to the Board. Williams motioned to appoint Deb Burns to the Board. Leif second. Roll call taken:

Ayes: Williams, Leif, Morgan and Welch

Nays: None

Deb Burns was sworn in by Jensen.

Presidents report was given by Hinrichs. She thanked Nelson and Newstrand for their time served on the Board and then made several up dates:

1. Last Wednesday the water shut off at Bosacki's was fixed.
2. The meter for the pump has been shipped to be calibrated and checked
3. Parts have been ordered for the hydrant at the corner of Plummer and Route 40
4. Northwest Plumbing Heating and Pumps submitted information on the cost for the line to the Nelson property
5. Northwest Plumbing Heating and Pumps will be working on water shut offs in town
6. Bulky waste pick up day will be August 10, 2018
7. Stating in June, garbage trucks will only be picking up in the streets. Not in the alleys.
8. Spring post have been ordered and currently on back order for Wednesday/Thursday of this week

Nay: None

Williams motioned to ratify the purchase of lights for the squad car and for them to be paid out of the DUI fund in the amount of \$477.37 plus installation. Leif second. Roll call taken:

Aye: Williams, Leif, Welch and Burns

Nay: Morgan

Williams motioned for the police department to purchase a paper shredder not to exceed \$150.00. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan, Welch and Burns

Nay: None

Williams motioned to purchase alley lights for the squad, not to exceed \$175.00 plus installation. Leif second. Roll call taken:

Aye: Williams, Leif, Welch and Burns

Nay: Morgan

Williams motioned to purchase a keyboard and monitor for the police department not to exceed \$250.00. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan, Welch and Burns

Nay: None

Williams motioned to allow Chief Craft to attend training in Springfield from 5/21-5/24/2018, to allow 3 meals not to exceed \$15.00 each and to be reimbursed for gas/mileage.

Aye: Williams, Leif, Morgan, Welch and Burns

Nay: None

Leif Motioned to repair the curb across from the DMV. Williams second. After discussion it was decided that Morgan would get ahold of Greenfield to do the repairs. Roll call taken:

Aye: Leif, Williams, Burns, Morgan and Welch

Nay: None

Williams questioned the heavy trucks running up and down Main Street and the damage they are doing. Item sent to committee.

Hinrichs and Craft are working on a missing speed limit sign from Main Street.

Morgan motioned to purchase a 3 inch water meter at the cost of a 2 inch water meter for AgTec on the north end of town. Motion died for lack of second.

Morgan stated that they are looking for Fink's shut off. They have not been able to locate it yet.

Northwest Plumbing Heating and Pumps is working on the shut off for Elliott Imel. They are having trouble locating the line.

Bills for consideration were read:

Mark Hinrichs	\$1,725.00
Robert Kepler	\$1,179.50



9. Hydrant flushing has started today
10. Kepler broke the windshield in the skid loader – will need repaired
11. Maintenance guys will be painting street stripes
12. Changes need to be made to the water application - Clarifying when deposits are to be paid.
13. Water bills were sent out late
14. Hinrichs stated that a Kohls (\$94.94) charge came on her credit card billing statement so she canceled her card and a new one will be sent.

Welch asked for clarification on the Northwest estimate for the water main extension. Welch stated is has a 1 inch line. After discussion it was stated that it should be at least a 4 inch line.

Terry Leif questioned the water usage for AgTech. He stated that water trucks have been running up and down main street and being filled by AgTech. Williams stated that in old bills they were using less water that Johnson Processing and Kness Trucking.

Bills will be reviewed later in the meeting.

Holland stated that she had previously given her resignation over a month ago and would like to be done on May 31, 2018.

It was stated that the Treasurer is appointed and the Clerk is elected

Williams motioned to pass Ordinance #570 Title 3, Chapter 2, Section 6. Leif second. Roll call taken:  
Aye: Williams, Leif, Morgan Welch and Burns  
Nay: None

Hinrichs stated that the \$500.00 had been transferred from the Economic Development fund to the DUI Fund

Hinrichs stated that the Handel Park bathrooms have not been unlocked and the water has not been turned on. It was stated that the bathrooms are a comfort station and should have been open on May 1, 2018.

Motor Fuel Tax paperwork needs to be completed. Morgan stated he would get Williams a number for a man to contact out of Dixon.

Williams stated that trees need to be marked for removal.

Williams thanked Hinrichs and Chief Craft for obtaining a grant for a new taser. Williams stated the police budget has been completed.

Williams stated that due to vacations Chief Craft will need to add another officer to to the police department and that pay raises will need to be considered in the next budget since they were not in this years budget.

Williams motioned to purchase water bottles for the Bike Rodeo in the amount of \$55.70 plus shipping. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan Welch and Burns

Randy Craft	\$1,828.13
Darrin Flynn	\$132.00
John Looney	\$1,006.50
Eugene Woodley	\$330.00
Gerald Bennett	\$379.50
Amanda Promenschenkel	\$550.00
Jo-Carroll Electric	\$710.10
Frontier	\$109.51
Mediacom	\$90.85
Nicor	\$424.76
Comm Rev Fund	\$44.27
Chadwick Oil and Ag	\$603.79
Jensen & Trevino	\$1,092.00
RSB Computer Works	\$100.00
Cardmember Services	\$1,092.85
Mt Carroll Home Center	\$165.27
Mt Carroll Mirror Democrat	\$100.00
Selman Electric	\$310.00
Jo-Carroll Electric	\$2,260.32
Moring Disposal	\$2,711.70
Test Inc.	\$778.00
Viking Chemical	\$303.68
Kim Hinrichs	\$960.00
Dawn Holland	\$1,040.00
Randy Newstrand	\$560.00
Karen Leif	\$560.00
Greg Maddalone	\$280.00
Mick Morgan	\$560.00
Talea Nelson	\$490.00
Larry Williams	\$560.00
Barb Welch	\$210.00

Morgan motioned to approve the bills as read. Williams second. Questions were asked about being paid for Committee of a Whole meetings and it will be looked into. Roll call taken:

Ayes: Morgan, Williams, Burns, Leif and Welch.

Nays: None

Leif motioned to ratify cashing in CD#29295 from Milledgeville State Bank. Williams second. Roll call taken:

Aye: Leif, Williams, Burns, Morgan and Welch

Nay: None

Leif motioned to ratify payments for the Nelson Litigation. William second. Roll call taken:

Aye: Leif, Williams, Burns, Morgan and Welch

Nay: None

Williams motioned to donate the old bell and plaque to the Chadwick Fire Prevention District. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan, Welch and Burns  
Nay: None

Leif motioned to put an ad in the paper to sell surplus materials such as old water meters. William second. Roll call taken:

Aye: Leif, Williams, Welch, Burns and Morgan  
Nay: None

Leif motioned to keep executives session minutes closed. Williams second. Roll call taken:

Aye: Williams, Leif, Welch and Burns  
Nay: Morgan

Williams motioned to have Norwest Survey out of Morrison survey the Nelson property and obtain a new legal description. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan, Welch and Burns  
Nay: None

Jensen presented a budget reconciliation ordinance #571 for review. After review, Williams motioned to approve ordinance #571 revising the 2017-2018 budget. Leif second. Roll call taken:

Aye: Williams, Leif, Morgan, Welch and Burns  
Nay: None

Jensen stated that he is working on the current fiscal year budget. This is not his job but he is concerned that no budget is in place.

Jensen stated that he has not heard from Nick Wagner of MSA.

Leif motioned to adjourn. Williams second.

Minutes respectfully submitted by Dawn Holland