

Village of Chadwick  
225 Main Street  
Chadwick, IL 61014  
**Meeting Minutes of the Board of Trustees**  
December 3, 2018

The Village Board of Trustees met in regular session at 6:34 being called to order by Village President Kim Hinrichs.

The meeting was opened with Roll Call. Board members present Bosacki, Brinkmeier, Burns, and Miller. Morgan arrived a minute later.

Pledge of Allegiance was led by Hinrichs.

Motion by Burns to approve the November 5, 2018 minutes. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan

Nays: None

President's Report was given by Hinrichs.

The Community Christmas Tree and Lions Club decorations were discussed.

A Christmas party was discussed for January.

Walter Schuble spoke under Citizen's Comments regarding his tenant's past due water/sewer bill.

Bills for consideration were read.

**General Fund**

Kunes Country Auto Group Inc.	\$ 3.77
Mark Hinrichs	\$1,557.63
Robert Kepler	\$ 600.00
Scott Marth	\$1,560.00
Deb Meiste	\$1,320.00
The Carroll County Review	\$ 76.00
Jo-Carroll Energy	\$ 23.33
Mediacom	\$ 83.43
Scott Marth	\$ 389.99
Darrin Flynn	\$ 115.50
Mark Hinrichs	\$ 1627.75
Robert Kepler	\$ 525.00
John Looney	\$ 511.50
Scott Marth	\$ 1,560.00
Deb Meiste	\$ 1,027.13
Denny Patch	\$ 132.00
Brownlee Data Systems	\$ 350.00
Carroll County Highway Dept.	\$ 115.42
Uniform Den, Inc.	\$ 115.98

### **Water/Sewer**

Moring Disposal, Inc.	\$2,792.20
State Chemical Solutions	\$1,208.50
Viking Chemical Company	\$ 315.60
Chadwick Manufacturing	\$ 49.80
Industrial Chem Labs	\$ 166.51
Test Inc.	\$ 657.00

### **Unpaid Bills Presented for Payment**

#### **General Fund**

Carroll County Review	\$ 110.00
Chadwick Oil & Ag	\$ 338.93
Fairhaven Township	\$ 762.08
Frontier Communications	\$ 141.35
Deb Meiste	\$ 71.38
Mt. Carroll Home Center	\$ 12.54
Nicor Gas	\$ 202.23
RSB Computer Works	\$ 230.00
Technology Management	\$ 44.27
WIPFLI	\$ 950.00
Railroad Management Company	\$ 235.41
Greg Maddalone	\$ 500.00

#### **Water/Sewer**

Chadwick Oil & Ag	\$ 88.07
Mark Hinrichs	\$ 64.94
Bob Kepler	\$ 44.36

Bosacki motioned to approve the bills as read. Second by Miller. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Treasurer's Report:

Clerk's Report:

The Trustees decided to have a Landlord/Tenant past due water bill go back to Committee. Paperwork was filled out regarding a past Work Comp Claim.

A meeting with Matt Hansen of Willett Hofmann & Associates, John Stenzel of Test Inc., and the Trustees was set up as a Special Meeting for December 17 at 6:00 PM.

Motion by Morgan to approve Ordinance 581, an ordinance amending the Order of Business, Title 1, Chapter 6, Section 11 of the Code of Ordinances of The Village of Chadwick. Second

by Burns. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

#### Committee Reports:

##### Finance Committee:

Police: Surveillance Cameras is being tabled for now.

Bosacki motioned to approve VOIP phone service and phone for the Police Department not to exceed \$800.00. Second by Miller. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Bosacki motioned to approve the contract for Chief Scott Marth. Second by Burns. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Parks and Trees: Larry Miller commented that the Village will plant trees next year in cooperation with the Lions Club. He also mentioned that a new roof for the Village Hall needs to be put in the Budget for next fiscal year. Mick will get parameters for a roof estimate.

Streets, Alleys, and Sidewalks: Mick Morgan will talk with Joe Janssen about the Taylor Road project.

Water, Sewer, and Garbage: Mark Hinrichs said a lot of water went through the system because of the rain and snow. The system was able to handle the extra capacity.

##### Economic and Development report:

Brinkmeier motioned to pay \$100 for the Christmas tree from Economic Development Fund. Second by Burns. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Brinkmeier motioned to pay Greg Maddalone \$500.00 for fulfilling the qualifications for the Beautification Project. Second by Burns. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

New Business: Updating the Employee Handbook was referred back to Committee.

Burns motioned to give part-time employees a \$75.00 Christmas Bonus and \$150.00 to full-time employees. Second by Brinkmeier. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None



Village Attorney:

Attorney Mitchell will draft a lease agreement with Luke Myers, owner of Johnson Processing Plant, to use the grassy area by the plant for a yearly nominal fee, until such time that he decides to sell the property giving the Village Trustees 60 days' notice, while maintaining the area at his expense, and the agreement would be non-transferable.

Morgan motioned to approve Ordinance 582, an Ordinance Levying the Annual Taxes for the Village of Chadwick for the Fiscal year beginning May 1, 2018, and ending April 30, 2019.  
Second by Bosacki. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Mr. Mitchell will contact Mr. Wagner with MSA regarding the status of the bill and with Mike Schmitt regarding clean-up of the building. He is also looking into updating an Ordinance regarding Sexual Harassment.

Bosacki motioned to adjourn the meeting at 8:03 P.M. Second by Morgan. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan.

Nays: None

Minutes respectfully submitted by Deb Meiste.